

Distribution Support Final Accounting Checklist

Required documents:

- One copy each of any advertising material used for the film (e.g. posters, flyers, invitations) – preferably via Email(scan)/We-transfer
 - Filled out Final Accounting Overview Document and Invoice List
 - Copies of all invoices concerning the direct distribution costs for the subsidized film. Please note: Only properly scanned invoices are accepted, photographs taken with cellphones are not
Please note that invoices for the additional measure or for the amount granted only do not suffice in this matter. **Copies of all costs are required! Please be aware that select payment confirmations will be required as well (we will contact you in regards to the needed documents).** Please send them numbered (as in: write the numbers ON the invoices!) (corresponding to the numbers on the invoice overview list) in ONE pdf file
- See the Final Accounting Rules & Guidelines for details**
- DVD/BluRay of the subsidized film in the respective country version or once it's available
 - One comprehensive exploitation report (showing the Box Office and admission figures) as well as copies of reviews